

**DEPARTMENT OF HINDI**  
**SGK GOVERNMENT DEGREE COLLEGE – VINUKONDA, PALNADU DISTRICT.**  
**Annual Departmental Plan 2024-25**

S. No	Programme	Expected Date/Month	Remarks
1	Semester Curriculum Plan	First week of the Semester	Prepared by faculty members for each subject.
2	Teaching Synopsis	First week of the Semester	Prepared by faculty members for each subject.
3	Teaching Diary	5 <sup>th</sup> -7 <sup>th</sup> of Every Month	Prepared by the faculty for the previous month
4	Curriculum Enrichment	January 2025	Prepared by faculty for their respective subject
5	Students Induction Programme (SIP)	1 <sup>st</sup> week of August	For 1 <sup>st</sup> year admitted students
6	Bridge Course	2 <sup>nd</sup> week of August	For 1 <sup>st</sup> year Non Telugu Students
7	Collection of Student Bio-Data	3 <sup>rd</sup> Week of November	For 1 <sup>st</sup> year admitted students by the concerned proctor. II & III year students' Bio-data sheets to be transferred By the previous proctors.
8	Certificate Course -		
9	Student Seminar	Once per semester	@ 1 Seminar from each Unit for all subject
10	Quiz Programme	November 2024	@ 1 per each class
11	Field Trip	March/April 2025	@1 per each Class
12	Study Projects	December 2024	1 <sup>st</sup> Year Students. One Project each per the semester
13	Guest Lectures	One Guest Lecturer per semester	@ one Lecturer per each subject
14	Organisation of Workshop/Seminars		
15	Attend Seminars/Workshops	One Seminar per semester	Each faculty @2 per year
16	Swayam Courses		

17	Evaluation Reforms		
18	Minor Research Project	To be applied	
19	Consultancy Project	To be planned	
20	Publication	Planning for Peer reviewed Publication (2 Articles) in the month of Nov & Dec 2024	1. Nirala Ke Ktha Sahithya Me Samajik Chetana Ka Vikas 2. Dalit Sahithya Me Samajik Nyay ki Abhivyakthi
21	Registration in Vidwan	To be Registered	
22	Swatch Bharat (involvement in community service)	Minimum 2 visits per year	To adopt a village and at least 2 programmes should be attend
23	MOU	Planning for enter into MoU with nearby College Faculty	
24	Use of Computer Lab/LCD Projector	Minimum 1 classes for every unit	PPT prepared by Faculty
25	Counseling of Students	Minimum 3 student's per week.	To be counseled by the Proctor
26	Grouping of Students	After I <sup>st</sup> Mid	
27	Remedial Coaching	Dec /2024 and April/2025	Daily 6 <sup>th</sup> Hour
28	Student Progression	Coaching Classes for P.G. Entrance & Competitive Exams	April 2025
29	Social Service Awareness Programme	1 <sup>st</sup> week of December- 2024	
30	1. Hindi Divas Celebrations 2. Mithilisan Gupth Jayanthi	14 <sup>th</sup> Sept 2024 3 <sup>rd</sup> Aug 2024	Awareness Programme
31	Governance & Leadership	Student Membership in Departmental committees	Students involvement in programmes 1. Teachers Day 2. Fresher's Day 3. Annual Day 4. Community Service Programmes
32	Best Practice	1. ICT enabled Teaching 2. Community Learning	

Lecturer In:   
 SGK GOVERNMENT DEGREE COLLEGE  
 VINUKONDA - 522647, Palnadu Dt., A.P.

  
 IQAC COORDINATOR  
 SGK GOVERNMENT DEGREE COLLEGE  
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 PRINCIPAL  
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